Pro forma-T

This certificate shall be issued on letter head of institute

Ref. No.   Date:

NO OBJECTION CERTIFICATE FROM PARENT INSTITUTE

This is to Certify that Mr/Ms...has passed Ist Sem. & IInd Sem. / first year (full pass / with one ATKT) during year 20 - , Diploma in……………………………….. He is seeking admission to Second Year (3rd Semester) in ………………………………………………………………………../DTE……………. institute code through Change of Institute. I have No Objection if /she get Admission in that Institute.

 Seal of institute   Principal

This certificate shall be issued on letter head of institute

Ref. No.   Date :

NO OBJECTION CERTIFICATE FROM ADMITTING INSTITUTE

This is to Certify that Mr/Ms...has passed Ist Sem. & IInd Sem. / first year (full pass / with one ATKT) during year 20 - , Diploma in………………….. from institute ………………………………………………..
He is seeking admission to Second Year (3rd Semester) in course ……………………………..
We have no objection for his /her transfer to our institute. No of vacancies in ………………course are ……………………… excluding 10% additional seats for direct second year admission.

Seal of institute   Principal

APPLICATION FORMAT FOR ADMISSION BY TRANSFER

1. Name of the Student (In Full)   :   …………………..…………………..

2. Address for Correspondence with   :   ……………………………………….

    Pin Code and Telephone Number   …………….…..…………………….

3. Institute and Semester where   :   ……………………….…..…………….

    Currently Studying   …………………………………………

4. Details of the Result of Last Exams

Branch	Year/ Semester	Year of Passing	Summer/ Winter	Full pass /pass with one ATKT	Percentage
1	2	3	4	5	6

5. Institute where admission by transfer is sought: …………………………………

6. Branch & Year /Semester in which admission: Branch………………..…..…

    Year/Semester .... is sought.

7. Reason for asking the transfer of Institutes and Change of branch (if any):

    …………………………………………………………………………………

    …………………………………………………………………………………

    I the undersigned state that the information stated above is true to my knowledge and belief. I am fully aware that transfer / change of institute / branch is not a right and if is upto the authority to decide my case on the basis of its merit.

Date :   Signature of Student

Documents attached:
1. All Marksheets,
2. NOC's ,
3. 1st year Admission receipt,
4. Document related to reason for asking transfer etc