

**Directorate Of Technical
Education, Maharashtra State,
Mumbai 3, Mahapalika Marg, Post
Box 1967, Mumbai - 400001.**

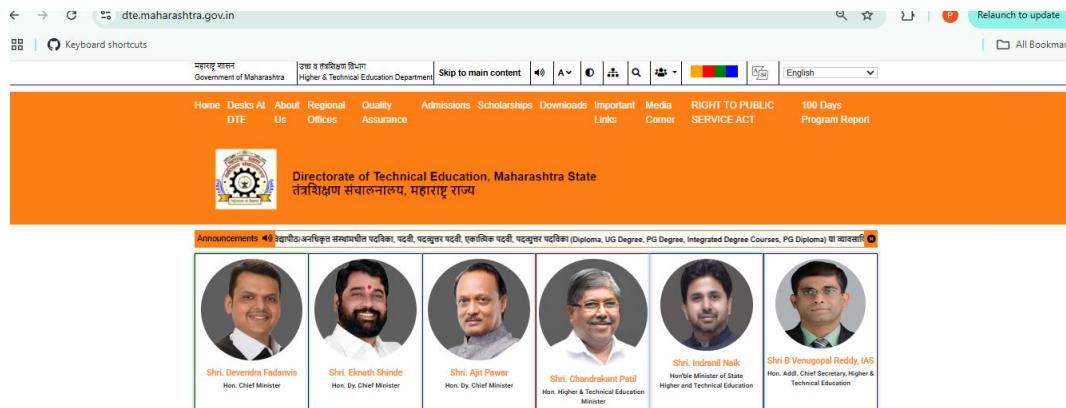
**First Year Post SSC Diploma Technical Courses in
Engineering/Technology/Architecture Admissions 2025-2026**



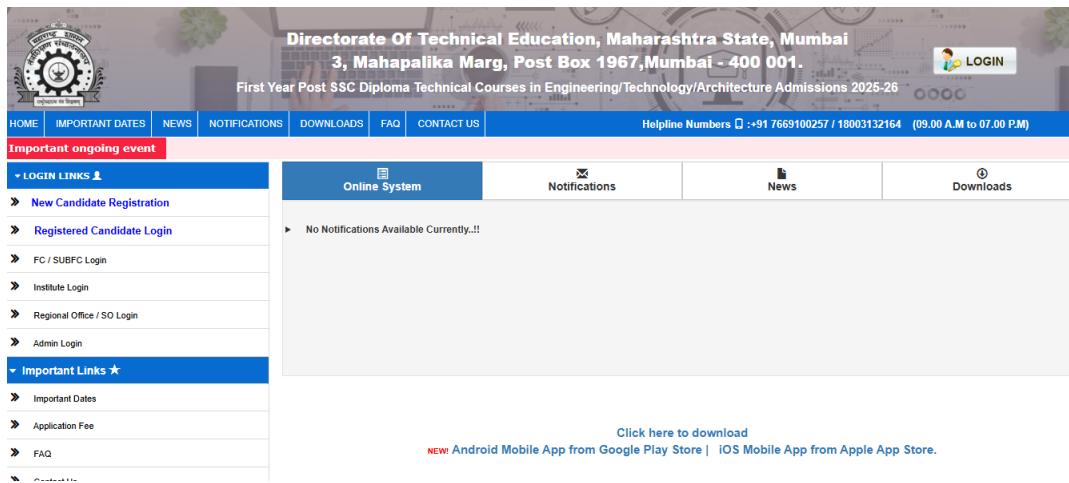
FC On-Boarding User Manual

How to log in to the institute portal ?

STEP 1:- In the first step, you need to visit this URL (<https://dte.maharashtra.gov.in/>)



STEP 2:- "You need to visit the portal for First Year Post S.S.C. Diploma in Engineering/Technology/Architecture Admissions 2025-26".
[\(https://poly25.dtemaharashtra.gov.in/\)](https://poly25.dtemaharashtra.gov.in/)



STEP 3:- On the left side, there is an Institute Login link — you need to click on it

STEP 4:- There, you will see the link 'Forgot Your Password?' — you need to click on it."

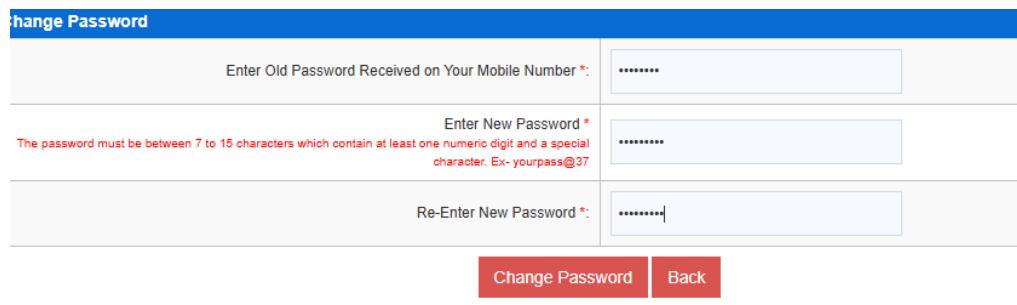
STEP 5:- After that, the next page will appear — there you need to click on the button 'Retrieve Password By OTP on Mobile'.

STEP 6:- After that, enter the 5-digit institute code and the password, which is the principal's registered mobile number on the Intake Approval System.

STEP 7:- After submitting, an OTP will be sent to the principal's registered mobile number in the Intake Approval System, which you have to enter.

STEP 8:- After entering the OTP and clicking on Submit, you will receive a temporary password on your registered mobile number. You need to log in using that password

STEP 9:- After that, once logged in, you need to change your password



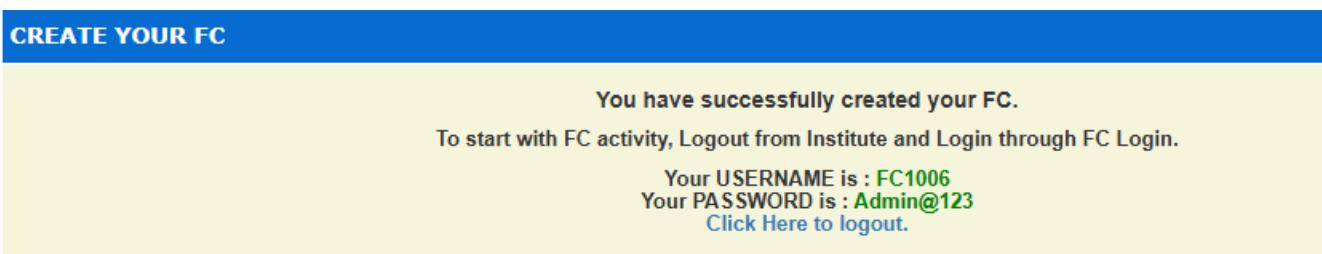
The image shows a 'Change Password' form with a blue header. It contains three input fields: 'Enter Old Password Received on Your Mobile Number *:' (containing '*****'), 'Enter New Password *:' (containing '*****'), and 'Re-Enter New Password *:' (containing '*****'). Below the fields is a red error message: 'The password must be between 7 to 15 characters which contain at least one numeric digit and a special character. Ex- yourpass@37'. At the bottom are 'Change Password' and 'Back' buttons.

How to create FC?

STEP 1:- After logging in Institute , you will see a link on the left side that says 'Create Your FC .

STEP 2 :- Then, there you have to enter Mobile, Password, Re-Enter Password, and save and proceed.

STEP 3 :- After that, your FC will be created and this screen will appear



The image shows a 'CREATE YOUR FC' confirmation screen with a blue header. It displays a success message: 'You have successfully created your FC.' and instructions: 'To start with FC activity, Logout from Institute and Login through FC Login.' It also shows the generated credentials: 'Your USERNAME is : FC1006' and 'Your PASSWORD is : Admin@123'. A 'Click Here to logout.' link is also present.

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